


**RESOLUTION OF THE ATLANTIC  
COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE EXPENDITURES CONTAINED IN THE  
FINANCIAL REPORT FOR FEBRUARY 2018**

**WHEREAS**, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of Atlantic County, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

**WHEREAS**, the Authority is subject to rules and regulations promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services, including N.J.A.C. 5:31-4.1(c) regarding the approval and payment of claims which requires the "governing body (of the Authority) shall approve or disapprove all claims in accordance with Regulations adopted by the Authority;" and

**WHEREAS**, such claims and the expenditures thereto for the month of February 2018, are contained in the Financial Report submitted hereto for approval by the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Atlantic County Improvement Authority that the expenditures contained in the Financial Report for the month of February 2018, are approved pursuant to N.J.A.C. 5:31-4.1(c).



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Roy M. Foster, Chairperson



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Edwin G. Blake, Secretary

**ADOPTED: April 19<sup>th</sup>, 2018**

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 19th day of April 2018.

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**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
HOLMAN-FRENIA-ALLISON. P.C, CONTRACT MODIFICATON  
ANNUAL AUDIT SERVICES FOR 2017**

**WHEREAS**, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq; and

**WHEREAS**, the Authority is required, under N.J.S.A. Local Authorities Fiscal Control Act 40A:5a-10, County Improvement Authority Law 40:37A-88 and N.J.S.A. Local Finance Board Rules 5:31 et seq., to submit an annual audit to the New Jersey Local Finance Board; and

**WHEREAS**, on August 3<sup>rd</sup>, 2015, the Authority issued a Request for Proposals for auditing services, for up to three (3) years beginning with fiscal year ending 2015; and

**WHEREAS**, on January 11<sup>th</sup>, 2018 the Board of Commissioners of the Atlantic County Improvement Authority authorized a contract of Holman-Frenia-Allison. P.C. to perform an accounting audit for 2017 (year 3) for an amount not to exceed \$25,600.00; and

**WHEREAS**, the aforementioned Request For Proposal for Auditing services specified that the Authority would provide financial statements in their final form to the auditors, prior to the commencement of their work; and

**WHEREAS**, because the recent significant increases in the level of activity have resulted in an increase in the hours required of the Finance Manager and administrative staff to perform routine tasks related to accounts payable, accounts receivable, bookkeeping and the maintenance the financial records on a daily basis it became apparent that in order to meet the deadline, we would have to divert time away from those daily activities; and

**WHEREAS**, rather than fall behind in the on-going financial management, the Executive Director and staff determined that it was prudent and more efficient to enlist the Auditors to assist with the finalization of the statements in order to not put the Authority in the position of trying to catch-up with our on-going responsibilities; and

**WHEREAS**, the cost of these services is \$3,200.00, and

**WHEREAS**, such services are classified as Professional Services pursuant to N.J.S.A. 40A:11-5(1)(a)(I) and as such are exempt from the public bidding requirements of the New Jersey Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Atlantic County Improvement Authority to hereby authorize a contract modification to the Professional Services Agreement with Holman-Frenia-Allison. P.C in the amount of \$3,200.00 to perform the additional related services for a total contract in an amount not-to-exceed \$28,800.00.

  
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Roy M. Foster, Chairperson

  
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Edwin G. Blake, Secretary

**ADOPTED: April 19<sup>th</sup>, 2018**  
**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 19<sup>th</sup>, day of April 2018.

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH MJJ  
CONSTRUCTION FOR CERTAIN ADA IMPROVEMENTS TO THE STILLWATER  
BUILDING AND HAMMONTON HUMAN SERVICES BUILDING**

**WHEREAS**, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

**WHEREAS**, on February 8<sup>th</sup>, 2018 the Board of Commissioners of the Authority authorized a Shared Services Agreement with the County of Atlantic for the Authority to provide Project Management Services for ADA renovations to Human Services Office Building in Hammonton and the Stillwater building in Northfield, to manage the Public Bid Cycle and to provide oversight in the execution of the project in accordance with the County's specifications and the requirements of the Community Development Block Grant Program, hereafter the "Project" in accordance with the January 12<sup>th</sup>, 2018 proposal for an amount of \$6,000.00; and

**WHEREAS**, on March 2<sup>nd</sup>, 2018, the Authority issued a Request for Proposals for contractors to submit proposals to complete the specified work for each of the buildings, and

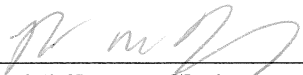
**WHEREAS**, On March 23<sup>rd</sup>, 2018 bids ranging from a low of \$56,869.00 to a high of \$122,925.00 were received from five (5) contractors, R. Maxwell Construction, M.B. Markland, Porretta Builders, Kavi Construction and Automated Access Systems, in response to the RFP; and

**WHEREAS**, the low bid of \$56,869.00 was submitted by R. Maxwell Construction; and

**WHEREAS**, ACIA staff reviewed R. Maxwell Construction's bid package for compliance with NJ Local Public Contracts Law requirements and finding it to be in order/compliance, recommends award to R. Maxwell Construction in the amount of \$56,869.00; and

**WHEREAS**, funding for this project is being provided through the County's CDBG funds under a separate agreement with the Authority.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is authorized to enter into an agreement with R. Maxwell Construction for the Project in accordance with their proposal for an amount not to exceed \$58,869.00

  
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**Roy M. Foster, Chairperson**

  
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**Edwin G. Blake, Secretary**

**ADOPTED: April 19<sup>th</sup>, 2018**

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 19<sup>th</sup> day of April, 2018

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**RESOLUTION OF RATIFY THE CONTRACT WITH EARTHTECH ENTERPRISES  
FOR THE EMERGENCY DEMOLITION OF  
903 ATLANTIC AVENUE, ATLANTIC CITY FOR \$247,000.00**

**WHEREAS**, the Atlantic County Improvement Authority, hereafter, the “Authority”, is a political subdivision of the State of New Jersey and an instrumentality of Atlantic County, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

**WHEREAS**, on December 14<sup>th</sup>, 2017 the Board of Commissioners authorized the extension of the Shared Services Agreement with the City of Atlantic City for the Authority to provide Project Management services for the purposes of holding contracts and providing program administration and project management services for the City-Wide Demolition Program (“Scope of Services”); and

**WHEREAS**, on April 5th the City’s Director of Licensing and Inspections contacted the Authority to request that we immediately demolish the building at 903 Atlantic Avenue that partially collapsed earlier in the day and was deemed an imminent hazard by the code enforcement official and a threat to public safety; and

**WHEREAS**, Director of Projects Tim Edmunds immediately proceeded to secure quotes from three qualified contractors who responded as follows: Delphi Contracting for \$489,790.00, Transformation Inc. for \$247,900.00 and EarthTech Enterprises for \$247,000.00; and

**WHEREAS**, upon submission of the quotes to the City’s Director of Licensing and Inspections he forwarded information documenting that the amount of \$247,000 to be reimbursed to the Authority for the cost of the demolition was approved by the City and all necessary emergency documents were completed including the Emergency Certification, a Purchase Order to the Authority and the Notice of Imminent Hazard with appropriate signatures of the Mayor, the State Monitor, and the Code Enforcement official; and

**WHEREAS**, the property is located in the Tourism District and the City indicated that the demolition will be funded by the Casino Reinvestment Development Authority; and

**WHEREAS**, the Executive Director of that entity confirmed that the property had been added to its demolition list and confirmed that they will fund the demolition; and

**WHEREAS**, the Executive Director of the Authority polled the Board to make sure that each member was informed of the situation and by the morning of April 6<sup>th</sup>, each member consented to the contract between the Authority and EarthTech Enterprises and based upon that consent staff issued the notice to proceed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Atlantic County Improvement Authority that we hereby acknowledge and ratify the above referenced agreement with Transformation Enterprises, Inc. for the demolition of the property located 903 Atlantic Avenue, in Atlantic City for an amount not-to-exceed \$247,000.00.

  
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**Roy M. Foster, Chairman**

  
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**Edwin G. Blake, Secretary**

**ADOPTED: April 19<sup>th</sup>, 2018**

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 19<sup>th</sup> day of April, 2018.

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