

**RESOLUTION OF THE ATLANTIC  
COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE EXPENDITURES CONTAINED IN THE  
FINANCIAL REPORT FOR APRIL 2016**

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of Atlantic County, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

WHEREAS, the Authority is subject to rules and regulations promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services, including N.J.A.C. 5:31-4.1(c) regarding the approval and payment of claims which requires the "governing body (of the Authority) shall approve or disapprove all claims in accordance with Regulations adopted by the Authority;" and

WHEREAS, such claims and the expenditures thereto for the month of April 2016, are contained in the Financial Report submitted hereto for approval by the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Atlantic County Improvement Authority that the expenditures contained in the Financial Report for the month of April 2016, are approved pursuant to N.J.A.C. 5:31-4.1(c).

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

ADOPTED: June 9th, 2016

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9th day of June 2016

\_\_\_\_\_

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM

PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the  
Atlantic County Improvement Authority

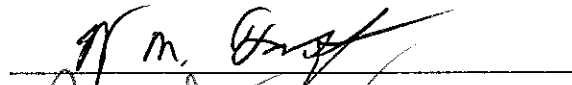
Being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the

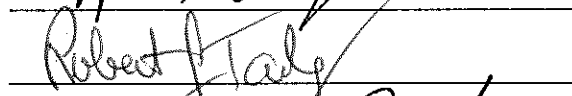
Atlantic County Improvement Authority

1. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically the sections of the Audit report entitled "General Conditions" and "Recommendations."

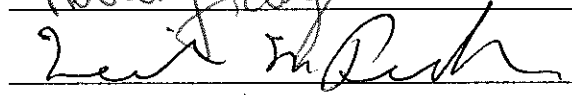
Roy M. Foster, Chairperson



Robert J. Tarby, Sr., Vice Chairperson



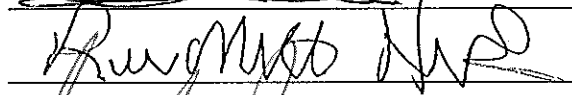
Neil McPeak, Treasurer



Edwin G. Blake, Secretary



Rev. Milton Hendricks, Assistant Secretary



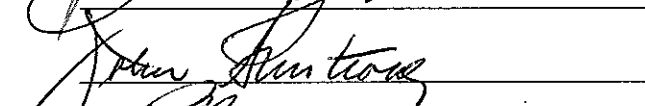
Joseph Ingemi, Commissioner



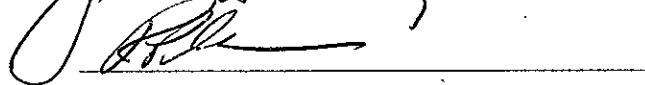
Donald A. Guardian, Commissioner



John Armstrong, Commissioner



Robert P. Gross, Commissioner



Sworn to and subscribed before  
me this 9<sup>th</sup> day of June, 2016.

**IMPORTANT:** Signatures must be original. Photocopies are not accepted.

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of the Group Affidavit Form forwarded to the New Jersey Local Finance Board on June 9<sup>th</sup>, 2016

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO RENEW THE SHARED  
SERVICES AGREEMENT WITH THE ATLANTIC COUNTY UTILITIES  
AUTHORITY TO PROVIDE CERTAIN ADMINISTRATIVE SERVICES TO THE  
AUTHORITY**

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

WHEREAS, under a shared services agreement, the Atlantic County Utilities Authority ("ACUA") has provided the Authority administrative support in the area of Human Resources including Payroll, Health Benefits and Pension Administration, administration of Vacation, Sick and Personal leave and the administration of unemployment benefits, as well as Purchasing activities; and

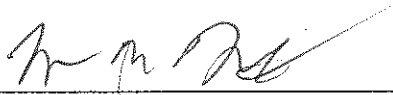
WHEREAS, because the ACUA administers those activities for its 250 employees and is subject like the Authority to the Local Public Contracts Law the shared service arrangement has proven to maximize efficiencies and be beneficial for the Authority; and

WHEREAS, the current agreement is for ACUA to provide those services to the Authority for an amount not-to-exceed \$6,500.00 to be billed on an hourly rate, and proposes to renew the agreement for an additional year under the same terms and conditions; and

WHEREAS, this contract is classified as services provided between governmental agencies pursuant to N.J.S.A. 40A:11-5(2) and as such is exempt from the public bidding requirements of the New Jersey Local Public Contracts Law; and

WHEREAS, staff recommends to the Board of Commissioners that it is in the best interests of the Authority share these certain administrative services in accordance with the proposal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is authorized to execute an extension to the Shared Services Agreement with the Atlantic County Utilities Authority for the ACUA to provide certain administrative services to the Authority for an amount not to exceed \$6,500.00 until July, 16, 2017.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

ADOPTED: June 9<sup>th</sup>, 2016

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_ Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9<sup>th</sup> day of June, 2016.

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A CONSULTING SERVICES CONTRACT FOR PLANNING, ENERGY, AND  
ECONOMIC DEVELOPMENT WITH RUTALA ASSOCIATES, LLC**

WHEREAS, the Atlantic County Improvement Authority, hereafter the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic established pursuant to N.J.S.A. 40:37A-44, et seq.; and

WHEREAS, County Administration and the Board of Chosen Freeholders have expressed the desire to expand the activities of the Authority to assume the leadership role in the Economic Development and Redevelopment of the County pursuant to the Purposes of Improvement Authorities (NJSA 40:37A-54) and the Powers of Improvement Authorities (N.J.S.A. 40:37-A-54(I)), and

WHEREAS, on May 7<sup>th</sup>, 2014 the Authority put forth the "Action Plan-Economic Development/Redevelopment Initiative" outlining certain actions that the Authority will advance to accomplish the objectives; and

WHEREAS, an element of that plan was the engagement of a Planner with Grant Writing capacity to assist in identifying funding resources and to assist in devising implementation strategies for specific projects; and

WHEREAS, Rutala Associates, LLC has a demonstrated knowledge of the region, a record of successfully acquiring funds and developing project proposals, and is well respected by the community, local leaders and funding agencies at the State and Federal levels, and


WHEREAS, on July 2<sup>nd</sup>, 2014 the Board authorized an agreement with Rutala Associates, LLC, as Consultant for Planning, Energy, and Economic Development for an amount not to exceed \$17,000.00 for a period of one (1) year received the attached proposal from Rutala Associates, LLC, and

WHEREAS, on July 15, 2015 the agreement was extended for an additional year through July 1, 2016; and

WHEREAS, of the original \$17,000.00 authorized, the Authority has utilized \$4,853.25 to date and there remains a balance of \$12,146.75; and

WHEREAS; staff recommends that the Authority extend the agreement through July 1, 2017 for no additional costs in order to be in a position to utilize the services of Rutala Associates, LLC as needed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is hereby authorized to authorize an extension to the agreement with Rutala Associates, LLC, as Consultant for Planning, Energy, and Economic Development for an for a period of one (1) year through July 1, 2017.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson  
ADOPTED: June 9<sup>th</sup>, 2016

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9<sup>th</sup> day of June, 2016.

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING AN AMEMNDMENT TO THE AGREEMENT WITH NW FINANCIAL TO  
SERVE AS THE AUTHORITY'S FINANCIAL ADVISOR**

**WHEREAS**, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic established pursuant to N.J.S.A. 40:37A-44, et seq.; and

**WHEREAS**, on July 2<sup>nd</sup>, 2014 the Board of Commissioners adopted a resolution authorizing an agreement with NW Financial, to provide advisory services to the Authority in matters relating to financing and the issuance of public debt instruments including bonds and bond anticipation notes and to provide advice related to the Economic Development/Redevelopment initiative for an amount not-to exceed \$17,000.00; and

**WHEREAS**, on July 15<sup>th</sup>, 2015 the Board of Commissioners of the Atlantic County Improvement Authority authorized the Executive Director to amend the agreement with NW Financial to serve as the Authority's Financial Advisor to the Program for an additional amount of \$17,000.00 for a total amended amount of \$34,000.00, for one (1) additional year; and

**WHEREAS**, the Authority has undertaken the Atlantic County Economic Development/Redevelopment Initiative with the assistance and participation of NW Financial under the agreement; and

**WHEREAS**, due to the Authority's expanding role in economic development and other activities related to assisting Atlantic County Municipalities with their financing needs the Authority needs to enlist the services of a financial advisor to help in advancing such efforts; and

**WHEREAS**, NW Financial has demonstrated the knowledge, skills and capacity to meet the Authority's needs; and

**WHEREAS**, staff recommends that in order to accommodate their continued participation the Board authorize an extension to the agreement and provide an additional \$35,000.00 for one (1) additional year; and

**WHEREAS**, such services are classified as Professional Services pursuant to N.J.S.A. 40A:11-5 (1)(a)(i) and as such are exempt from the public bidding requirements of the New Jersey Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is authorized to amend the agreement with NW Financial to serve as the Authority's Financial Advisor for a total amended amount of \$69,000.00, for one (1) additional year through June 30<sup>th</sup>, 2017.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

**ADOPTED: June 16<sup>th</sup>, 2016**  
**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 16<sup>th</sup> day of June, 2016.

Attachment #7

**RESOLUTION OF THE ATLANTIC IMPROVEMENT AUTHORITY  
JERSEY AUTHORIZING EXECUTION OF CERTAIN AGREEMENTS  
RELATED TO THE DEVELOPMENT OF THE STOCKTON AVIATION  
RESEARCH AND TECHNOLOGY PARK**

**WHEREAS**, the Atlantic County Improvement Authority (the "**ACIA**"), is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic (the "**County**") established pursuant to N.J.S.A. 40:37A-44 et seq.; and

**WHEREAS**, the Authority has determined to undertake the development of the first building in the Stockton Aviation Research and Technology Park (the "**Aviation Park Project**"); and

**WHEREAS**, Stockton Aviation Research and Technology Park of New Jersey, Inc., a not for profit corporation of the State of New Jersey (the "**SARTP**") is the lessee under that certain Lease Agreement (the "**Lease Agreement**") and Memorandum of Agreement (the "**MOA**" and together with the Lease Agreement, the "**Lease**") dated August 19, 2015 by and between SARTP and the United States of America, acting by and through the Federal Aviation Administration (the "**Government**") of the Aviation Park (the "**Aviation Park Property**"); and

**WHEREAS**, the Lease provides SARTP with the right to assign its rights under the Lease; and

**WHEREAS**, in order for the ACIA to undertake the Aviation Park Project it has determined to enter into a Lease Assignment Agreement by and among the SARTP, ACIA and Government (the "**Assignment**") whereby SARTP shall assign to the ACIA all of SARTP's interest under the Lease in the portion of the Aviation Park Property upon which the Aviation Park Project shall be constructed; and

**WHEREAS**, in furtherance of such development of the ACIA Park Project, the ACIA, SARTP, the County of Atlantic and Stockton University have determined to enter into a Cooperation Agreement to address the parties respective rights and responsibilities related to the development, design, funding, construction, leasing, operation and maintenance of the Aviation Park Project (the "**Cooperation Agreement**" and together with the Assignment, the "**Agreements**"); and

**WHEREAS**, the ACIA has determined to authorize the Executive Director to execute such Agreements;

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY AS FOLLOWS:

1. The aforementioned recitals hereof are incorporated herein as though set forth at length herein.
2. The Executive Director is hereby authorized to execute the Agreements on behalf of the ACIA in substantially the form on file with the Executive Director with such changes as shall be recommended by counsel and ACIA staff.
3. This resolution shall take effect immediately.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

ADOPTED: June 9<sup>th</sup>, 2016

ATLANTIC COUNTY IMPROVEMENT AUTHORITY

I, \_\_\_\_\_ Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9<sup>th</sup> day of June, 2016.

\_\_\_\_\_

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO  
A SHARED SERVICES AGREEMENT WITH ATLANTIC COUNTY  
FOR PROJECT MANAGEMENT SERVICES FOR THE LAKE LENAPE  
WEST SHORE DEVELOPMENT PROJECT**

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

WHEREAS, Atlantic County is undertaking a capital project to the County Park on the West Shore of Lake Lenape consisting of the expansion of the camping area, various infrastructure improvements and the construction of a Bathhouse, hereafter the "Project"; and

WHEREAS, under a shared services agreement the Authority previously served as project manager relative to the procurement of the services and oversight of a qualified design firm for the design, permitting and construction document phase of the Project; and

WHEREAS, the scope of services under that previous agreement has been completed and the Authority submitted a proposal to serve in the capacity of Project Manager for the Bidding and Construction phases of the project for an amount of \$52,500.00; and

WHEREAS; the County's Division of Facilities Management has accepted the proposal and will request authorization from the Atlantic County Board of Chosen Freeholders to enter into a Shared Service Agreement with the Authority in accordance with the proposal; and

WHEREAS, this contract is classified as services provided between governmental agencies pursuant to N.J.S.A. 40A:11-5(2) and as such is exempt from the public bidding requirements of the New Jersey Local Public Contracts Law; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is authorized to execute a Shared Service Agreement with the County of Atlantic for the Authority upon approval of the Board of Chosen Freeholders to serve as project manager for the Project for a fee of \$52,500.00.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

ADOPTED: June 16<sup>th</sup>, 2016

ATLANTIC COUNTY IMPROVEMENT AUTHORITY

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 16<sup>th</sup> day of June, 2016.



**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS  
WITH VARIOUS MUNICIPALITIES TO ADMINISTER RECAPTURED FUNDS FOR HOUSING  
REHABILITATION ACTIVITIES**

WHEREAS, the Atlantic County Improvement Authority, hereafter, the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of Atlantic County, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

WHEREAS, pursuant to N.J.S.A. 40:37A-54 (i) the Atlantic County Improvement Authority is empowered to provide financial and/or technical assistance for the rehabilitation of low and moderate income housing in Atlantic County; and

WHEREAS, the Authority has demonstrated expertise and capacity administering housing rehabilitation programs on behalf of certain municipalities and complying with grant requirements for municipal funds and recaptured funds from various state and federal sources; and

WHEREAS, the Authority proposed to continue executing housing rehabilitation programs on behalf of the municipalities with municipal funds in accordance with the guidelines established in the Atlantic County Improvement Authority's Housing Rehabilitation Manual; and

WHEREAS, for the last three years the Atlantic County municipalities of Absecon, Brigantine, Buena Borough, Buena Vista Township, Corbin City, Egg Harbor City, Egg Harbor Township, Estell Manor, Folsom Borough, Galloway Township, Hamilton Township, Hammonton, Northfield, Somers Point, Ventnor and Weymouth, hereafter the "Municipalities", have engaged the Authority to administer those for the rehabilitation of homes for income eligible owner occupied households within their respective communities; and

WHEREAS, the Authority desires to continue to provide the services for the current established fee of \$1,950.00 for Housing Rehabilitation, \$500.00 for a heater installation, \$500.00 for a well installation, and \$750.00 for a Septic Installation payable to the authority at the completion of the work; and

WHEREAS, these contracts are classified as services provided between governmental agencies pursuant to N.J.S.A.40:A:11-5(2) and as such are exempt from the public bidding requirements of the New Jersey Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Atlantic County Improvement Authority that the Executive Director is hereby authorized to enter into agreements with these sixteen (16) Municipalities as well as any other interested Atlantic County Municipalities to undertake housing rehabilitation programs with recaptured and other municipal funds for the period of June 30, 2016 to June 29, 2019 in accordance with the following fee structure: \$1,950.00 for Housing Rehabilitation, \$500.00 for a heater installation, \$500.00 for a well installation, and \$750.00 for a Septic Installation payable to the authority at the completion of each individual rehabilitation activity.

  
\_\_\_\_\_  
Roy M. Foster, Chairperson

  
\_\_\_\_\_  
Edwin G. Blake, Secretary

ADOPTED: June 9<sup>th</sup>, 2016

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**

I, \_\_\_\_\_ Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9<sup>th</sup> day of June, 2016.

**RESOLUTION OF THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
TO ADJOURN TO EXECUTIVE SESSION  
FOR THE PURPOSES SET FORTH HEREIN**

WHEREAS, the Atlantic County Improvement Authority (hereinafter referred to as the "Authority", is a political subdivision of the State of New Jersey and an instrumentality of the County of Atlantic, established pursuant to N.J.S.A. 40:37A-44 et seq.; and

WHEREAS, the Authority is subject to the requirements of the Open Public Meetings Act (hereinafter referred to as the "Act"), N.J.S.A. 10:4-6 et. seq.; and

WHEREAS, pursuant to N.J.S.A. 10:4-12 there are certain exceptions to the Act and which provide for closed executive sessions to discuss such matters so exempt.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Authority that this meeting be adjourned to an executive session to discuss the following matter(s) which is/are exempt from public discussion pursuant to the New Jersey Open Public Meetings Law:

*(Choose from the list below, according to the matters to be discussed)*

1. A matter which, by express provision of Federal Law or State statute or rule of court shall be rendered **CONFIDENTIAL**.
2. A matter that, the disclosure of constitutes an unwarranted invasion of **INDIVIDUAL PRIVACY**.
3. The **PURCHASE, LEASE OR ACQUISITION OF REAL PROPERTY**
4. Pending or anticipated **LITIGATION AND ATTORNEY – CLIENT PRIVILEGE**
5. **PERSONNEL MATTERS**

BE IT FURTHER RESOLVED that the governing body will reconvene in public session and confirm the results of the executive session if there is a majority consensus for action to be taken at this time.



Roy M. Foster, Chairperson



Edwin G. Blake, Assistant Secretary

ADOPTED: June 9, 2016

ATLANTIC COUNTY IMPROVEMENT AUTHORITY

I, \_\_\_\_\_, Assistant Secretary of the Atlantic County Improvement Authority, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the 9<sup>th</sup> day of June 2016.