

MINUTES OF THE BOARD MEETING
Thursday, September 10th, 2015 - 4:00 P.M.

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY
1333 Atlantic Avenue, Suite 700
Atlantic City, NJ 08401

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:07 p.m. in the 7th Floor Conference Room at the Atlantic County Improvement Authority, 1333 Atlantic Avenue, Suite 700, Atlantic City, New Jersey 08401.

COMMISSIONERS IN ATTENDANCE

Roy M. Foster, Chairperson; Robert Tarby, Sr., Vice Chairperson; Neil McPeak, Treasurer; Joseph Ingemi, Commissioner; Mayor John Armstrong, Commissioner; and Mayor Don Guardian, Commissioner were in attendance.

Edwin G. Blake, Secretary; Rev. Milton Hendricks, Commissioner; and Robert Gross, Commissioner were absent from the meeting.

OTHERS IN ATTENDANCE

Randy Lafferty, General ACIA Counsel.

STAFF IN ATTENDANCE

John C. Lamey, Jr., Executive Director; Max Slusher, Director of Economic Development; Joseph J. Giraldo, Program Administrator for Housing Rehabilitation; Dianilda Torres, Senior Accountant; Robert McGuigan, CDBG Program Coordinator; and Lisa Duffner, Administrative Assistant.

I. OPENING STATEMENT AND ROLL CALL

Chairperson Foster read the Notice of Public Meeting and the roll was called.

II. MINUTES

A. Minutes of the August 10th, 2015 Board Meeting

The Board was asked to approve the Minutes of the August 10th, 2015, Board Meeting.

A motion was made by Mayor Guardian, and seconded by Mayor Armstrong, to approve the Minutes of the August 10th, 2015, Board Meeting. By a vote of 6-0-0, the Minutes were approved.

III. FINANCIAL REPORT

A. Financial Report from July 2015.

Ms. Torres presented a summary of the Financial Report from July 2015.

The Board was asked to approve, by Resolution, the expenditures contained in the Financial Report from July 2015.

A motion was made by Mr. Tarby, and seconded by Mayor Guardian, to approve the Resolution. By a vote of 6-0-0, the Resolution was approved.

VI. EXECUTIVE DIRECTOR'S REPORT

A. AUTHORITY UPDATE

Executive Director Lamey asked Max Slusher, Economic Development Director to provide an update on the Economic Development Strategy and Action Plan. Mr. Slusher advised the Board that Angelouconomics will be making their Final Report Presentation on Thursday, September 24, 2015, 8 a.m. - 10 a.m., at the Greate Bay Country Club in Somers Point.

Mr. Slusher then spoke about IGI Laboratories, Inc. in Buena Vista Township. Because they have purchased property to accommodate their expansion, they are not eligible for Tax Credits through NJEDA. Mr. Slusher also said that they have a need for specialized workforce training to insure that they have qualified candidates to fill their staffing needs. Mr. Ingemi stated that we should reach out to the local high schools and colleges to encourage them to establish specialized programs and do everything in our power to help IGI in their endeavors.

Mr. Lamey provided a list of current activities the authority is involved in.

B. CONTRACTS AWARDED – Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. BOARD ACTIONS

A. ADMINISTRATIVE

1. Amendment to the Agreement with Cooper Levenson Attachment #3

The Board was asked to amend the agreement with Cooper Levenson for legal services for an additional amount of \$35,000.00 for the contract expiring February 2016.

A motion was made by Mr. Ingemi, and seconded by Mayor Guardian to approve the Resolution. By a vote of 6-0-0, the Resolution was approved.

2. ACIA Annual Audit Contract Attachment #4

The Board was asked to approve a resolution authorizing the Executive Director to execute a contract with Holman-Frenia-Allison, P.C., to perform an accounting audit for a (3) three-year period for the years ended December 31, 2015, 2016 and 2017, for an amount not to exceed \$25,600.00 per year.

A motion was made by Mr. Ingemi and seconded by Mr. Tarby to approve the Resolution. By a vote of 6-0-0, the Resolution was approved.

B. ECONOMIC DEVELOPMENT

1. Redevelopment Program Professional Pool Attachment #5

At the July Meeting the Board of Commissioners Authorized the Executive Director to circulate, on behalf of the ACIA, a Request for Qualifications for Engineering and Land Use Planning Services with the intention of creating a pool of these professionals for the redevelopment program.

The Board was asked to approve a resolution designating a pool from the respondents to the RFQ for participation in the Program and authorize the Executive Director to solicit quotes for specific projects, negotiate and award contracts based on the best interests of the authority.

A motion was made by Mayor Armstrong, and seconded by Mr. Ingemi to approve the Resolution. By a vote of 6-0-0, the Resolution was approved.

2. Consultant – Section 108 Loan Program

Attachment #6

The Board was asked to authorize the Executive Director to execute an agreement with Community Initiatives Development Corporation for technical advice and assistance in the Implementation of the Section 108 Loan Fund for Businesses.

A motion was made by Mr. Ingemi and seconded by Mayor Armstrong to approve the Resolution. By a vote of 6-0-0, the Resolution was approved.

VI. EXECUTIVE SESSION

There was no Executive Session.

VII. PUBLIC COMMENTS

No one from the public was in attendance.

VIII. ADJOURNMENT

A motion was made by Mayor Armstrong, and seconded by Mr. Ingemi, to adjourn the meeting at 4:58 p.m. All were in favor.

Respectfully,

John C. Lamey, Jr.
Executive Director