

MEMORANDUM

A. C. I. A.  
OCT 11 2012  
RECEIVED

Date: October 5, 2012

To: John C. Lamey, Jr., Executive Director  
Atlantic County Improvement Authority

From: Honorable Dennis Levinson  
Atlantic County Executive

Re: Minutes of the Regular Board Meeting on October 3, 2012

I. The Minutes of the above referenced meeting were submitted pursuant to N.J.S.A. 40:41A-37 et seq., on October 5, 2012.

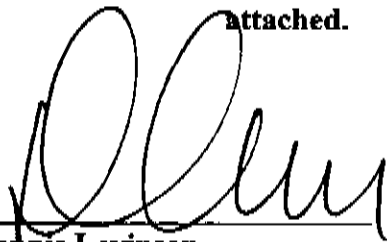
- (a)  by the end of the fifth business day following the meeting.
- (b)  as soon as practicable following the meeting where emergency action has been taken.
- (c)  beyond the statutory period for submission.

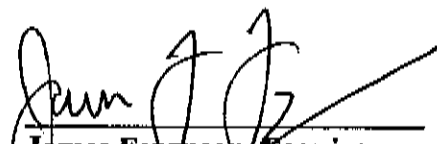
II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of Freeholders, on the date set forth above, which is:

- (a)  within ten days of delivery.
- (b)  within twenty-four (24) hours of delivery where the action taken at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a)  Approved in all respects.
- (b)  Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c)  Approved in part and vetoed in part. The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.

  
Dennis Levinson  
Atlantic County Executive

  
James Ferguson, Esquire  
Approved as to Form & Entry

cc: Jim Ferguson, Atlantic County Counsel

ATTACHMENTS:  Minutes  
 Veto Message

# ACIA

Atlantic County Improvement Authority  
5909 Main Street, 2nd Floor, Mays Landing, N.J. 08330  
Phone: 609-645-5838 Fax: 609-645-5813

John C. Lamey, Jr.  
Executive Director

## MINUTES OF THE BOARD MEETING

October 3<sup>rd</sup>, 2012

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
5909 Main Street, 2<sup>nd</sup> Floor  
Mays Landing, NJ 08330

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:06 pm in the Conference Room at the Atlantic County Improvement Authority, 5909 Main Street, Mays Landing, NJ 08330.

### COMMISSIONERS IN ATTENDANCE

Roy M. Foster, Chairperson; Joseph Ingemi, Commissioner; Maureen Bugdon, Asst. Chair (by phone); Neil McPeak, Treasurer; Edwin Blake, Assistant Secretary and Rev. Milton Hendricks, Commissioner attended. Robert Tarby, Sr., Secretary was absent.

### STAFF IN ATTENDANCE

John C. Lamey, Jr., Executive Director; Kimberly Quigley, Administrative Assistant; and Kristin Cullinane, Senior Accountant

### OTHERS IN ATTENDANCE

Rick DeLucry, ACIA Counsel and Bonnie Lindaw, County Treasurer

### I. OPENING STATEMENT AND ROLL CALL

Chairperson Foster read the Notice of Public Meeting and the roll was called.

**II. MINUTES**

**A. Minutes of the September 5, 2012 Board Meeting**

The Board was asked to approve the minutes of the September 5, 2012 Board Meeting.

A motion was made by Mr. Blake to approve the minutes of the September 5, 2012 Board Meeting, seconded by Mr. Ingemi. By a vote of 5-0-1 the minutes were approved. Rev. Hendricks abstained.

**III. FINANCIAL REPORT**

**A. Financial Report from August 2012**

The Board was asked to adopt a resolution approving the Financial Report for August 2012.

A motion was made by Mr. Blake to adopt a resolution approving the Financial Report for August 2012, seconded by Rev. Hendricks. By a vote of 6-0 the resolution was approved.

**IV. EXECUTIVE DIRECTOR'S REPORT**

**A. AUTHORITY UPDATE**

Executive Director Lamey provided the Board with a brief update on projects the Authority is currently working on, as well as future prospect projects.

**B. CONTRACTS AWARDED- Authorized by Executive Director**

One contract was authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469. The contract was awarded to FP Mailing Solutions for an annual fee of \$239.40 for the rental of a postage meter and scale.

**V. BOARD ACTIONS**

**A. COMMUNITY DEVELOPMENT PROGRAM**

**1. CDBG and HOME Programs/ County Contract**

The Board was asked to approve a resolution authorizing the Executive Director to enter into a contract with Atlantic County to administer its FY 2012 Community Development Block Grant Entitlement Program and the Atlantic County HOME Investment Partnership Program.

A motion was made by Mr. Ingemi to approve a resolution authorizing the Executive Director to enter into a contract with Atlantic County to administer its FY 2012 Community Development Block Grant Entitlement Program and the Atlantic County

HOME Investment Partnership Program, seconded by Mr. Blake. By a vote of 6-0 the minutes were approved.

**2. Atlantic County CDBG Entitlement Grant Program / Municipalities Contracts**

The Board was asked to approve a resolution authorizing the Executive Director to enter into contracts with various municipalities to implement the FY 2012 CDBG Entitlement Grant Program.

A motion was made by Mr. McPeak to approve a resolution authorizing the Executive Director to enter into contracts with various municipalities to implement the FY 2012 CDBG Entitlement Grant Program, seconded by Mr. Ingemi. By a vote of 6-0 the minutes were approved.

**3. Atlantic City Housing Rehabilitation Program**

The Board was asked to authorize submission of an application to the Local Finance Board seeking approval for the Authority to utilize Development Funds to implement an owner occupied Housing Rehabilitation program in Atlantic City.

A motion was made by Mr. Black to authorize submission of an application to the Local Finance Board seeking approval for the Authority to utilize Development Funds to implement an owner occupied Housing Rehabilitation program in Atlantic City, seconded by Rev. Hendricks. By a vote of 6-0 the minutes were approved.

**4. Financing for the Eastwind II Housing Project - Development Funds**

The Board was asked to authorize submission of an application to the Local Finance Board seeking approval for the Authority to utilize Development Funds to provide a loan for the Eastwind II housing project in Atlantic City.

A motion was made by Mr. McPeak to authorize submission of an application to the Local Finance Board seeking approval for the Authority to utilize Development Funds to provide a loan for the housing project, seconded by Mr. Ingemi. By a vote of 6-0 the minutes were approved.

**A. 2013 BUDGET**

**1. Presentation and Approval of 2013 Budget**

The Board was asked to review and approve the proposed 2013 Budget.

The Budget Committee of Mr. McPeak, Mr. Foster and Mr. Ingemi; and Executive Director Lamey presented the proposed 2013 Budget as finalized at the September 26<sup>th</sup> committee meeting. Following the presentation the committee recommended approval of the 2013 budget to the Board.

A motion was made by Ms. Bugdon to approve the proposed 2012 Budget, seconded by Rev. Hendricks. By a vote of 6-0 the minutes were approved.

**VI. EXECUTIVE SESSION**

A motion to enter into Executive Session at 4:40 pm was made by Rev. Hendricks and seconded by Mr. Ingemi. The Board returned to regular session at 5:16 pm.

**VII. ADJOURNMENT**

A motion was made by Ms. Bugdon and seconded by Rev. Hendricks to adjourn the meeting at 5:26 p.m. All were in favor.

Respectfully,



Edwin G. Blake  
Secretary