



Atlantic County Improvement Authority  
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John C. Lamey, Jr.  
Executive Director

## MINUTES OF THE BOARD MEETING

Thursday, March 8, 2018

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
1333 Atlantic Avenue, Suite 700  
Atlantic City, NJ 08401

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:08 p.m. in the 7<sup>th</sup> Floor Conference Room at the Atlantic County Improvement Authority, 1333 Atlantic Avenue, Suite 700, Atlantic City, New Jersey 08401.

### COMMISSIONERS IN ATTENDANCE

Roy M. Foster, Chairperson; Robert J. Tarby, Sr., Vice-Chairperson; Rev. Milton Hendricks, Asst. Secretary (*via telephonically*); Neil McPeak, Treasurer (*via telephonically*); and Christopher Fallon, Commissioner (*via telephonically*).

Edwin G. Blake, Secretary; Mayor John Armstrong, Commissioner; Donald Guardian, Commissioner; and Robert P. Gross, Commissioner, were absent from the meeting.

### STAFF IN ATTENDANCE

John C. Lamey, Jr., Executive Director; Timothy Edmunds, Director of Projects; Lori Riggs, Program Manager; Dianilda Torres, Finance Manager; Lisa Duffner, Executive Assistant; and Ellen Hiltner, Administrative Assistant.

### OTHERS IN ATTENDANCE

Randolph Lafferty, Esquire, Cooper Levenson; and Bonnie Lindaw, Atlantic County Treasurer.

### I. OPENING STATEMENT AND ROLL CALL

Chairperson Foster read the Notice of Public Meeting and the roll was called.

**II. MINUTES**

**A. Minutes of the February 8<sup>th</sup>, 2018, Board Meeting Attachment #1**

The Board was asked to approve the Minutes of the February 8, 2018, Board Meeting.

A motion was made by Rev. Hendricks, and seconded by Mr. Tarby, to approve the Minutes of the February 8, 2018, Board Meeting. By a roll-call vote of 5-0-0, the Minutes were approved.

**III. FINANCIAL REPORT**

**A. Financial Report from January 2018 Attachment #2**

The Board was asked to approve, by resolution, the expenditures contained in the January 2018 Financial Report.

A motion was made by Mr. Tarby, and seconded by Mr. Fallon, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**IV. EXECUTIVE DIRECTOR'S REPORT**

**A. CONTRACTS AWARDED – Authorized by the Executive Director**

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500), as established pursuant to P.L. 1985 Chapter 469.

**V. ADMINISTRATIVE**

**A. Public Information Officer – Shared Services Agreement with Atlantic County Attachment #3**

The Board was asked to adopt a resolution authorizing a shared services agreement with the County in which the County will provide the services of its Public Information Officer as needed by the Authority for an amount of \$5,000.00.

A motion was made by Rev. Hendricks, and seconded by Mr. Tarby, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**B. Cooperative Pricing System Agreement Attachment #4**

The Board was asked to adopt a resolution authorizing the Authority's participation in the Educational Services Commission of New Jersey (ESNJ-Co-op), New Jersey State-Approved Cooperative Pricing System #65 MCESCCPS.

A motion was made by Mr. Tarby, and seconded by Rev. Hendricks, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**VI. GOLF COURSE OPERATIONS**

**A. Brigantine Golf Course Fairway Mower Attachment #5**

The Board was asked to authorize the purchase of a Fairway Mower for the Brigantine Golf Course and a five (5)-year agreement lease-purchase agreement that mower to the City of Brigantine.

A motion was made by Mr. Tarby, and seconded by Rev. Hendricks, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**VII. PROJECT MANAGEMENT**

**A. AECOM Change Order Attachment #6**

The Board was asked to authorize a Change Order in the amount of \$55,353.21 with AECOM for a Design and Construction Administration Agreement to provide additional unanticipated services.

A motion was made by Mr. Tarby, and seconded by Rev. Hendricks, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**B. AECOM Addendum #1 Attachment #7**

The Board was asked to authorize an addendum to the contract with AECOM for the purpose of clarification of the use of the electronic BIM files (at no additional costs to the Authority) and to authorize an additional \$7,500.00, if needed, for the conversion of those files to CAD format.

A motion was made by Mr. Tarby, and seconded by Rev. Hendricks, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**C. Agreement with McManimon, Scotland & Baumann, LLC – Attachment #8  
Amendment**

The Board was asked to authorize the Executive Director to execute an amendment to the agreement with McManimon, Scotland & Baumann to provide Non-Bond Services related to the negotiation and execution of agreements and other documents governing the construction of the Stockton Aviation Research & Technology Park Project, extending the termination date through February 2019.

A motion was made by Mr. Tarby, and seconded by Mr. Fallon, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**VIII. ECONOMIC DEVELOPMENT / REDEVELOPMENT**

**A. Agreement with McManimon, Scotland & Baumann, LLC – Attachment #9  
Amendment**

The Board was asked to authorize an extension to the agreement with McManimon, Scotland & Baumann for Redevelopment and Bon Counsel Services extending the expiration date to February 28<sup>th</sup>, 2019.

A motion was made by Rev. Hendricks, and seconded by Mr. Tarby, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**IX. GOLF COURSE OPERATIONS**

**A. Grounds Supplies Award Attachment #10**

The Board was asked to authorize the purchase of certain fertilizers, pesticides, seed and other grounds supplies in amounts, as needed, in accordance with the bid responses and the recommendations of the Director of Grounds and identified on the attached list of vendors and products in amounts not-to-exceed the respective approved Golf Course Budgets.

A motion was made by Mr. Tarby, and seconded by Mr. McPeak, to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

**X. OTHER BUSINESS – None.**

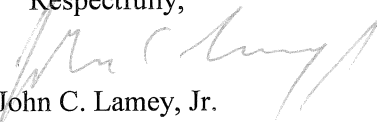
**XI. OPEN SESSION – There was no one from the public who attended today's meeting.**

**XII. EXECUTIVE SESSION – There was no Executive Session.**

**XIII. ADJOURNMENT**

A motion was made by Mr. Tarby, and seconded by Mr. McPeak, to adjourn the meeting at 4:30 p.m. By a roll-call vote of 5-0-0, the meeting was adjourned.

Respectfully,

  
John C. Lamey, Jr.  
Assistant Secretary