



Atlantic County Improvement Authority
5909 Main Street, 2nd Floor, Mays Landing, N.J. 08330
Phone: 609-645-5838 Fax: 609-645-5813

John C. Lamey, Jr.
Executive Director

MINUTES OF THE BOARD MEETING

December 11th, 2013

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY
5909 Main Street, 2nd Floor
Mays Landing, NJ 08330

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:11 pm in the Conference Room at the Atlantic County Improvement Authority, 5909 Main Street, Mays Landing, NJ 08330.

COMMISSIONERS IN ATTENDANCE

Roy M. Foster, Chairperson; Joseph Ingemi, Commissioner; Neil McPeak, Treasurer; and Rev. Milton Hendricks, Commissioner attended. Robert Tarby, Sr., Secretary; and Edwin Blake, Assistant Secretary were absent.

STAFF IN ATTENDANCE

John C. Lamey, Jr., Executive Director; Kimberly Quigley, Administrative Assistant; and Kristin Mazzoni, Director of Finance

OTHERS IN ATTENDANCE

Jim Franklin, ACIA Counsel and Bonnie Lindaw, County Treasurer

I. OPENING STATEMENT AND ROLL CALL

Chairperson Foster read the Notice of Public Meeting and the roll was called.

II. MINUTES

A. Minutes of the October 2, 2013 Board Meeting

The Board was asked to approve the minutes of the October 2, 2013 Board Meeting.

A motion was made by Rev. Hendricks to approve the minutes of the October 2, 2013 Board Meeting, seconded by Mr. Ingemi. By a vote of 4-0 the minutes were approved.

III. FINANCIAL REPORT

A. Financial Report from September 2013

The Board was asked to adopt a resolution approving the Financial Report for September 2013.

A motion was made by Mr. Ingemi to adopt a resolution approving the Financial Report for September 2013, seconded by Rev. Hendricks. By a vote of 4-0 the resolution was approved.

B. Financial Report from October 2013

The Board was asked to adopt a resolution approving the Financial Report for October 2013.

A motion was made by Mr. Ingemi to adopt a resolution approving the Financial Report for October 2013, seconded by Rev. Hendricks. By a vote of 4-0 the resolution was approved.

C. Adoption of the 2014 ACIA Annual Budget

The Board was asked to adopt a resolution approving the ACIA Budget for the Fiscal Year January 1, 2014 to December 31, 2014.

A motion was made by Rev. Hendricks to adopt a resolution approving the ACIA Budget for the Fiscal Year January 1, 2014 to December 31, 2014, seconded by Mr. Ingemi. By a vote of 4-0 the resolution was approved.

IV. EXECUTIVE DIRECTOR'S REPORT

A. AUTHORITY UPDATE

Executive Director Lamey provided the Board with a brief update on projects the Authority is currently working on. He also informed the board of future project prospects.

B. CONTRACTS AWARDED- Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. ADMINISTRATION

A. Health Benefits/ State Health Plan- NJSHBP Contract

The Board was asked to approve a resolution authorizing the Executive Director to enter into a contract with the State of New Jersey Health Benefits for health insurance for 2014.

A motion was made by Mr. Ingemi to approve a resolution authorizing the Executive Director to enter into a contract with the State of New Jersey Health Benefits for health insurance for 2014, seconded by Rev. Hendricks. By a vote of 4-0 the minutes were approved.

B. Health Benefits/ Division and Dental Plan- Atlantic County Improvement Authority

The Board was asked to approve a resolution authorizing the Executive Director to enter into a contract with Atlantic County for dental and vision insurance for 2014.

A motion was made by Mr. Ingemi to approve a resolution authorizing the Executive Director to enter into a contract with Atlantic County for dental and vision insurance for 2014, seconded by Rev. Hendricks. By a vote of 4-0 the minutes were approved.

C. Lease- Atlantic County- Interlocal Service Agreement

The Board was asked to approve a resolution authorizing the Executive Director to execute a contract with the County of Atlantic for rent for 2014.

A motion was made by Mr. Ingemi to approve a resolution authorizing the Executive Director to execute a contract with the County of Atlantic for rent for 2014, seconded by Rev. Hendricks. By a vote of 4-0 the minutes were approved.

D. Insurance Consulting- Insurance Buyers Council, Inc.

The Board was asked to approve a resolution authorizing the Executive Director to execute a contract for insurance consulting services for construction projects and all other insurance related matters for 2014.

A motion was made by Rev. Hendricks to approve a resolution authorizing the Executive Director to execute a contract for insurance consulting services for construction projects and all other insurance related matters for 2014, seconded by Mr. Ingemi. By a vote of 4-0 the minutes were approved.

E. Authority's Property & Liability Insurance for 2014

The Board was asked to approve a resolution authorizing the Executive Director to award a contract for the Authority's Property and Liability Insurance for 2014.

A motion was made by Mr. McPeak to approve a resolution authorizing the Executive Director to award a contract for the Authority's Property and Liability Insurance for 2014, seconded by Mr. Ingemi. By a vote of 4-0 the minutes were approved.

F. Authority's Public Officials Liability Insurance for 2014

The Board was asked to approve a resolution authorizing the Executive Director to award a contract for the Authority's Public Officials Liability Insurance for 2014.

A motion was made by Rev. Hendricks to approve a resolution authorizing the Executive Director to award a contract for the Authority's Public Officials Liability Insurance for 2014, seconded by Mr. Ingemi. By a vote of 4-0 the minutes were approved.

G. ACIA Annual Audit Contract

The Board was asked to approve a resolution authorizing the Executive Director to execute a contract with Holman-Fenia-Allison, P.C. (formerly Hutchins, Farrell, Meyer and Allison, P.A.) to perform an accounting audit for year ended December 31, 2013, for an amount not to exceed \$24,000.00

A motion was made by Rev. Hendricks to approve a resolution authorizing the Executive Director to execute a contract with Holman-Fenia-Allison, P.C. (formerly Hutchins, Farrell, Meyer and Allison, P.A.) to perform an accounting audit for year ended December 31, 2013, for an amount not to exceed \$24,000.00, seconded by Mr. Ingemi. By a vote of 4-0 the minutes were approved.

VI. PROJECT MANAGEMENT

A. Golf Course Shared Services Agreement – County of Atlantic

The Board was asked to approve a resolution authorizing the Executive Director to enter into a Shared Services Agreement with Atlantic County for the Authority to provide management services for the John F. Gaffney Green Tree Golf Course

A motion was made by Mr. Ingemi to approve a resolution authorizing the Executive Director to enter into a Shared Services Agreement with Atlantic County for the Authority to provide management services for the John F. Gaffney Green Tree Golf Course, seconded by Mr. McPeak. By a vote of 4-0 the minutes were approved.

VII. OPEN SESSION

No business was discussed in open session.

VIII. OTHER BUSINESS

Mr. Ingemi updated the Board on the study being undertaken by the Wharton School interns regarding the potential to increase the capacity to introduce air cargo capacity to the Atlantic City Airport. A conference call will be scheduled sometime next week to discuss the study with the group and other interested parties. Mr. Ingemi expressed the importance developing a plan of action to capitalize on the momentum that has been established regarding the potential project.

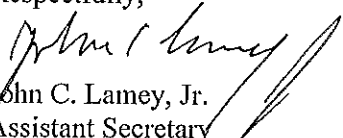
IX. EXECUTIVE SESSION

A motion to enter into Executive Session at 4:42 pm was made by Mr. Ingemi and seconded by Rev. Hendricks. The Board returned to regular session at 4:31 pm on a motion made by Mr. Ingemi, seconded by Rev. Hendricks.

X. ADJOURNMENT

A motion was made by Mr. Ingemi and seconded by Rev. Hendricks to adjourn the meeting at 4:47 p.m. All were in favor.

Respectfully,


John C. Lamey, Jr.
Assistant Secretary