

MEMORANDUM

A. C. I. A.  
APR 12 2013  
REGISTRY

Date: April 5, 2013

To: John C. Lamey, Jr., Executive Director  
Atlantic County Improvement Authority

From: Honorable Dennis Levinson  
Atlantic County Executive

Re: Minutes of the Regular Board Meeting on April 3, 2013

I. The Minutes of the above referenced meeting were submitted pursuant to N.J.S.A. 40:41A-37 et seq., on April 5, 2013.

- (a)  by the end of the fifth business day following the meeting.
- (b)  as soon as practicable following the meeting where emergency action has been taken.
- (c)  beyond the statutory period for submission.

II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of Freeholders, on the date set forth above, which is:

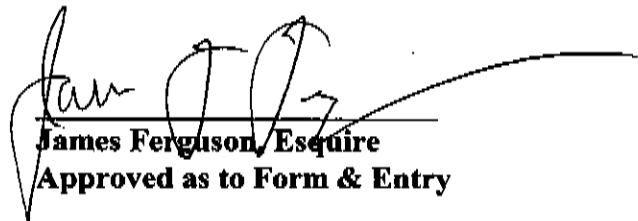
- (a)  within ten days of delivery.
- (b)  within twenty-four (24) hours of delivery where the action taken at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a)  Approved in all respects.
- (b)  Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c)  Approved in part and vetoed in part. The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.



Dennis Levinson  
Atlantic County Executive



James Ferguson, Esquire  
Approved as to Form & Entry

cc: Jim Ferguson, Atlantic County Counsel

ATTACHMENTS:  Minutes  
 Veto Message



Atlantic County Improvement Authority  
5909 Main Street, 2nd Floor, Mays Landing, N.J. 08330  
Phone: 609-645-5838 Fax: 609-645-5813

John C. Lamey, Jr.  
Executive Director

## **MINUTES OF THE BOARD MEETING**

**April 3<sup>rd</sup>, 2013**

**THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
5909 Main Street, 2<sup>nd</sup> Floor  
Mays Landing, NJ 08330**

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:04 pm in the Conference Room at the Atlantic County Improvement Authority, 5909 Main Street, Mays Landing, NJ 08330.

### **COMMISSIONERS IN ATTENDANCE**

Roy M. Foster, Chairperson; Robert Tarby, Sr., Secretary; Maureen Bugdon, Asst. Chair; (by phone); Rev. Milton Hendricks, Commissioner; Edwin G. Blake, Secretary (arrived at 4:09pm); Neil McPeak, Treasurer; attended. Joseph Ingemi, Commissioner was absent.

### **STAFF IN ATTENDANCE**

John C. Lamey, Jr., Executive Director; Kimberly Quigley, Administrative Assistant; and Kristin Cullinane, Director of Finance

### **OTHERS IN ATTENDANCE**

Jim Franklin, ACIA Counsel; Bonnie Lindaw, County Treasurer; Bob Allison & Gerry Conaty, Audit Firm - Holman, Frenia, Allison, P.C.

### **I. OPENING STATEMENT AND ROLL CALL**

Chairperson Foster read the Notice of Public Meeting and the roll was called.

**II. MINUTES**

**A. Minutes of the March 6, 2013 Board Meeting**

The Board was asked to approve the minutes of the March 6, 2013 Board Meeting.

A motion was made by Mr. Tarby to approve the minutes of the March 6, 2013 Board Meeting, seconded by Rev. Hendricks. By a vote of 5-0 the minutes were approved.

**III. FINANCIAL REPORT**

**A. Financial Report from February 2013**

The Board was asked to adopt a resolution approving the Financial Report for February 2013.

A motion was made by Rev. Hendricks to adopt the resolution and seconded by Neil McPeak. By a vote of 5-0 the resolution was approved.

**IV. EXECUTIVE DIRECTORS REPORT**

**A. AUTHORITY UPDATE**

Executive Director Lamey provided the Board with a brief update on projects the Authority is currently working on. He also informed the board of future project prospects.

**B. CONTRACTS AWARDED- Authorized by Executive Director**

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

**C. ADMINISTRATIVE**

**1. ACIA Annual Audit/ Audit Review Certification**

The Board was asked to certify to the Local Finance Board that they have reviewed the 2012 Audit.

Auditor Jerry Conaty and Robert Allison of Holman, Frenia, Allison, P.C. presented the audit to the finance committee members prior to the meeting. During the Board Meeting they explained based on the audit the issued an unqualified opinion with no findings or concerns. Mr. Conaty commended staff for their cooperation and timely responses to requests for information during the Audit. Mr. Allison asked if there were any specific questions. There were none.

A motion was made by Rev. Hendricks to certify to the Local Finance Board that they have reviewed the 2012 Audit, seconded by Mr. Tarby. By a vote of 4-0 the resolution was approved.

**VI. EXECUTIVE SESSION**

A motion to enter into Executive Session at 4:11 pm was made by Mr. Tarby and seconded by Mr. Blake. The Board returned to regular session at 4:54 pm.

**IX. ADJOURNMENT**

A motion was made by Ms. Bugdon and seconded by Ms. Bugdon to adjourn the meeting at 4:54 p.m. All were in favor.

Respectfully,



Edwin G. Blake  
Secretary