

MINUTES OF THE BOARD MEETING

April 14, 2016

**THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY
1333 Atlantic Avenue, Suite 700
Atlantic City, NJ 08401**

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Foster at 4:05 p.m. in the 7th Floor Conference Room at the Atlantic County Improvement Authority, 1333 Atlantic Avenue, Suite 700, Atlantic City, New Jersey 08401.

COMMISSIONERS IN ATTENDANCE

Roy M. Foster, Chairperson, participated via telephone conference; Neil McPeak, Treasurer; Edwin G. Blake, Secretary; Rev. Milton Hendricks, Asst. Secretary; Mayor John Armstrong, Commissioner; Mayor Don Guardian, Commissioner; and Robert P. Gross, Commissioner.

Robert J. Tarby, Sr., Vice Chairperson; and Joseph Ingemi, Commissioner, were absent from the meeting.

Since Mr. Foster was not physically present at the meeting, and Mr. Tarby was absent, Mr. Blake chaired the meeting.

STAFF IN ATTENDANCE

John C. Lamey, Jr., Executive Director; Lori Riggs, Program Manager; Timothy Edmunds, Director of Projects; Mily Torres, Senior Accountant; Bob McGuigan, Community Development Program Coordinator; and Lisa Duffner, Administrative Assistant.

OTHERS IN ATTENDANCE

Randolph Lafferty, Esquire, Cooper Levenson; Bonnie Lindaw, Atlantic County Treasurer; Kevin P. McManimon, McManimon, Scotland & Baumann; and Douglas Bacher, NW Financial Group, LLC.

I. OPENING STATEMENT AND ROLL CALL

Mr. Blake read the Notice of Public Meeting and the roll was called.

II. MINUTES

A. Minutes of the March 10th, 2016, Board Meeting Attachment #1

The Board was asked to approve the Minutes of the March 10th, 2016, Board Meeting.

A motion was made by Mayor Armstrong, and seconded by Rev. Hendricks, to approve the Minutes of the March 10th, 2016, Board Meeting. By a roll-call vote of 7-0-0, the Minutes were approved.

III. FINANCIAL REPORT

A. Financial Report from February 2016 Attachment #2

The Board was asked to approve, by resolution, the expenditures contained in the February 2016 Financial Report.

A motion was made by Mr. Gross, and seconded by Mayor Armstrong, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

IV. EXECUTIVE DIRECTOR'S REPORT

A. AUTHORITY UPDATE

Mr. Lamey stated there were a couple of items that he wished to discuss with the Board.

The first item was with regard to the Audit, which is typically approved and filed in April. It was not on the agenda this month. A copy of a Notice from the Division of Local Government Services was included in each Board Member's packet for their review. The Notice stated, "The information required for compliance with Government Accounting Standard Board ("GASB") Statement No. 68 has not been released by the NJ Division of Pensions for NJ government entities proportional allocation of pension expenses for fiscal period ending June 30, 2015." Per the Notice, "This information is needed to complete Authorities and Fire District financial statements and required notes to the financial statement in accordance with the GASB Statement. When the compliance information is released, the Division will communicate a filing deadline for audit reports affected by the information delay."

The next item was regarding the Community Champions Foreclosure Registry Program. Mr. Lamey advised the Board that the program is doing quite well and bringing in revenue to the municipalities that are participating in the program, as well as the ACIA. Mayor Armstrong commented that registrations for Absecon are moving slower than he anticipated. Mayor Armstrong asked if this could be looked into further. Mr. Lamey said that he will follow-up on this with Community Champions and get back to Mayor Armstrong regarding this matter.

B. CONTRACTS AWARDED – Authorized by the Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500), as established pursuant to P.L. 1985 Chapter 469.

V. RESOLUTIONS

A. FINANCING

1. Bond Resolution – Stockton Aviation Research & Technology Park (SARTP) Attachment #3

Mr. Lamey then introduced Kevin P. McManimon, Esquire, of the law firm of McManimon Scotland & Bauman. Mr. McManimon addressed the Board with regard to authorizing the issuance of County Guaranteed Revenue Bonds and/or Project Notes in the amount of \$15,500,000.00 for the SARTP Project.

A motion was made by Mr. Blake, and seconded by Mayor Armstrong, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

B. PROJECT MANAGEMENT

1. Boardwalk Improvement Project – Boardwalk Hall Light Show Attachment #4

The Board was asked to authorize the Executive Director to Negotiate an agreement accept the transfer of ownership of the currently idle 3D light show consisting of the program and ancillary equipment at Boardwalk Hall from the Casino Reinvestment Development Authority (CRDA), and authorize the Authority to cause it to be operated as part of the Boardwalk Improvement Project.

Mayor Armstrong had a few questions regarding the funding for this project, and these questions were addressed by Mr. Lamey, Mr. Lafferty and Chairman Foster.

After the discussion, a motion was made by Rev. Hendricks, and seconded by Mr. McPeak, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

2. Boardwalk Improvement Project – Quince Imaging Attachment #5

The Board was asked to authorize the Executive Director to execute an agreement with Quince Imaging for additional components of the Boardwalk Improvement Project for an amount not-to-exceed \$1,601,397.00.

A motion was made by Mr. Gross, and seconded by Rev. Hendricks, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

3. Dixon Associates – Contract Amendment

Attachment #6

The Board was asked to authorize an amendment to the agreement with Dixon Associates for final Bid Phase services and Construction Phase services for the Boardwalk Improvement Project, for an amount not to exceed \$18,000.00, for a total contract amount of \$110,000.00, and to extend the term to September 30th, 2016.

A motion was made by Mr. Blake, and seconded by Mr. McPeak, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

4. County ADA Improvements – Shared Services Agreement

Attachment #7

The Board was asked to authorize the Executive Director to execute a Shared Services Agreement with Atlantic County for the Authority to provide Project Management Services for the CDBG-Funded Stillwater ADA Renovation Project for an amount of \$25,000.00.

A motion was made by Rev. Hendricks, and seconded by Mayor Armstrong, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

**5. MCFA Agreement – Stockton Aviation Research
& Technology Park**

Attachment #8

The Board was asked to authorize an agreement with MCFA of Haddonfield to provide consulting services related to the development of the Stockton Aviation Research & Technology Park for an amount not-to-exceed \$17,000.00.

A motion was made by Mayor Armstrong, and seconded by Mr. Blake, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

C. GOLF COURSE OPERATIONS

1. Grounds Supplies Award

Attachment #9

The Board was asked to authorize the purchase of certain fertilizers, pesticides, seed and other grounds supplies in amounts as needed, in accordance with the bid responses and the recommendations of the Director of Grounds, and identified on the list of vendors and products as supplied to the Board, as needed and in amounts not to exceed the respective approved Golf Course Budgets.

A motion was made by Mayor Armstrong, and seconded by Mr. Gross, to approve the resolution. By a roll-call vote of 7-0-0, the resolution was approved.

VI. EXECUTIVE SESSION

There was no Executive Session.

VII. ADJOURNMENT

A motion was made by Mayor Armstrong, and seconded by Mr. Gross, to adjourn the meeting at 4:55 p.m. By a roll-call vote of 7-0-0, the meeting was adjourned.

Respectfully,

Edwin G. Blake
Secretary