



AGENDA

ATLANTIC COUNTY IMPROVEMENT AUTHORITY
5909 Main Street, 2nd Floor, Mays Landing, NJ 08330
Telephone (609) 645-5838 Fax (609) 645-5813
BOARD MEETING

WEDNESDAY – February 1, 2012 - 4:00 P.M.
Location: 5909 Main Street, 2nd Floor
Mays Landing, NJ 08330

I. OPENING STATEMENT & ROLL CALL

II. MINUTES

A. Minutes of the January 4, 2012 Board Meeting

Attachment #1

The Board will be asked to approve the minutes as presented or as corrected.

III. ELECTION OF OFFICERS

A. Election of Officers for the 2012 – 2013 Year

Attachment #2

The Board will be asked to elect the slate of Officers for the 2012– 2013 Year.

IV. FINANCIAL REPORT

A. Financial Report from December 2011

Attachment #3

The Board will be asked to approve, by resolution, the expenditures contained in the Financial Report from December 2011.

B. Approval of the 2011 Amended Budget

Attachment # 3A

The Board will be asked to certify to the Local Finance Board that they have approved and adopted the 2011 Amended Budget.

C. Approval of Depositories

Attachment #4

The Board will be asked to approve a resolution authorizing specific Banking Institutions to be used as the Authority's depositories.

D. Approval of Eligible Investments

Attachment #5

The Board will be asked to approve a resolution authorizing Eligible Investments of its various bond funds.

V. EXECUTIVE DIRECTOR'S REPORT

A. AUTHORITY UPDATE

B. CONTRACTS AWARDED - Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

C. ADMINISTRATIVE

1. Check Signer Authorization

Attachment #6

The Board will be asked to approve a resolution naming the authorized check signers for the 2012-2013 year.

2. Annual Schedule of Board Meeting Dates

Attachment #7

The Board will be asked to approve a resolution adopting the annual schedule of regular meetings of the Atlantic County Improvement Authority pursuant to the Open Public Meetings Act.

3. Public Agency Compliance Officer Designation

Attachment #7A

The Board will be asked to designate a Public Agency Compliance Officer in accordance with N.J.A.C. 17:27-3.2

D. PROJECT MANAGEMENT/GRANT ADMINISTRATION

1. ACCC Technical Studies Institute – US EDA Grant

Attachment #8

The Board will be asked to authorize the Executive Director to execute an agreement with Atlantic Cape Community College to provide contract and grant administrative services for the US EDA Grant for the Technical Studies Institute in the STEM Building for an amount not to exceed \$30,000.00.

E. COMMUNITY DEVELOPMENT

1. Consultant Contract for 2012

Attachment #9

The Board will be asked to authorize the Executive Director to renew the contact with Mullin & Lonergan Associates for consulting services for the Community Development Block Grant and HOME Programs for an amount not-to exceed \$35,300 for the period of March 1, 2012 to February 28, 2013.

VI. OTHER BUSINESS

VI. EXECUTIVE SESSION

VII. ADJOURNMENT