



AGENDA

ATLANTIC COUNTY IMPROVEMENT AUTHORITY
5909 Main Street, 2nd Floor, Mays Landing, NJ 08330
Telephone (609) 645-5838 Fax (609) 645-5813

MONTHLY BOARD MEETING

WEDNESDAY – December 19th, 2012 - 4:00 P.M.
Location: 5909 Main Street 2nd Floor
Mays Landing, NJ 08330

I. OPENING STATEMENT & ROLL CALL

II. MINUTES

A. Minutes of the November 14, 2012 Board Meeting

Attachment #1

The Board will be asked to approve the minutes as presented or as corrected.

III. FINANCIAL REPORT

A. Financial Report from October 2012

Attachment #2

The Board will be asked to approve, by resolution, the expenditures contained in the Financial Report from October 2012.

B. Financial Report from November 2012

Attachment #3

The Board will be asked to approve, by resolution, the expenditures contained in the Financial Report from November 2012.

C. Adoption of the 2013 ACIA Annual Budget

Attachment #4

The Board will be asked to adopt a resolution approving the ACIA Budget for the Fiscal Year January 1, 2013 to December 31, 2013.

IV. EXECUTIVE DIRECTOR'S REPORT

A. AUTHORITY UPDATE

B. CONTRACTS AWARDED - Authorized by Executive Director

There were no contracts authorized by the Executive Director for an amount under the public bidding

threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

V. ADMINISTRATION

A. Health Benefits/State Health Plan – NJSHBP Contract Attachment #5

The Board will be asked to approve a resolution authorizing the Executive Director to enter into a contract with the State of New Jersey Health Benefits for health insurance for 2013.

B. Health Benefits/Vision and Dental Plan – Atlantic County Attachment #6

The Board will be asked to approve a resolution authorizing the Executive Director to enter into a contract with Atlantic County for dental and vision insurance for 2013.

C. Lease – Atlantic County – Interlocal Service Agreement Attachment #7

The Board will be asked to approve a resolution authorizing the Executive Director to execute a contract with the County of Atlantic for rent for 2013.

D. Insurance Consulting – Insurance Buyers Council, Inc. Attachment #8

The Board will be asked to approve a resolution authorizing the Executive Director to execute a contract for insurance consulting services for construction projects and all other insurance related matters for 2013.

E. Authority's Property & Liability Insurance for 2013 Attachment #9

The Board will be asked to approve a resolution authorizing the Executive Director to award a contract for the Authority's Property and Liability Insurance for 2013.

F. Authority's Public Officials Liability Insurance for 2013 Attachment #10

The Board will be asked to approve a resolution authorizing the Executive Director to award a contract for the Authority's Public Officials Liability Insurance for 2013.

G. Agreement with Cooper Levenson for Legal Representation Attachment #10A

The Board will be asked to approve a resolution authorizing the Executive Director to confirm an agreement with Cooper Levenson for legal representation in a matter of pending litigation.

VI. FINANCING

A. Bond Counsel Pool Attachment #11

The Board will be asked to approve a resolution renewing the designation of the pool of firms from which the Executive Director will select one to provide services as the primary legal representative of the Authority in individual matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Authority for the period of one year from January 1, 2013 to December 31, 2013.

B. Financial Advisor Contract

Attachment #12

The Board will be asked to approve a resolution authorizing the Executive Director to renew the contract with NW Financial Group, LLC. to provide Financial Advice to the Authority as it relates to its issuance of public debt instruments including bonds and bond anticipation notes of the Authority for the period of one year from January 1, 2013 to December 31, 2013.

VII. PROJECT MANAGEMENT

A. ACIT/ACSSSD Solar Project Shared Services Agreement

Attachment #13

The Board will be asked to pass a resolution to authorize the Executive Director to execute an amendment to the Shared Services Agreement with the Atlantic County Institute of Technology and the Atlantic County Special Services School District for additional services related to the joint solar project for an amount not to exceed \$5,060.00.

B. Amendment -ACIT/ACSSSD Solar Project Agreement

Attachment #14

The Board will be asked to authorize the Executive Director to execute an amendment to the agreement with Blue Sky Power for Solar Design Services for the ACIT/ACSSSD Solar Project in an amount not to exceed \$2,660.00.

VIII. OTHER BUSINESS

V. EXECUTIVE SESSION

VI. ADJOURNMENT