



## AGENDA

**ATLANTIC COUNTY IMPROVEMENT AUTHORITY**  
5909 Main Street, 2<sup>nd</sup> Floor, Mays Landing, NJ 08330  
Telephone (609) 645-5838 Fax (609) 645-5813  
**BOARD MEETING**

**THURSDAY** – May 9<sup>th</sup>, 2019 - 4:00 P.M.  
Location: 1333 Atlantic Avenue, Suite 700  
Atlantic City, NJ 08401

**I. OPENING STATEMENT & ROLL CALL**

**II. MINUTES**

**A. Minutes of the April 11th, 2019 Regular Board Meeting**

**Attachment #1a**

The Board will be asked to approve the Minutes as presented or as corrected.

**B. Minutes of the April 23<sup>rd</sup>, 2019 Special Board Meeting**

**Attachment #1b**

The Board will be asked to approve the Minutes as presented or as corrected.

**III. FINANCIAL REPORT**

**A. Financial Report from March 2019**

**Attachment #2**

The Board will be asked to approve, by resolution, the expenditures contained in the Financial Report from March 2019.

**IV. EXECUTIVE DIRECTOR'S REPORT**

**A. AUTHORITY UPDATE**

**B. CONTRACTS AWARDED - Authorized by Executive Director**

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

**V. RESOLUTIONS**

**A. ECONOMIC DEVELOPMENT/**

**Consultant - Section 108 and other Business Loan Programs**

**Attachment #3**

The Board will be asked to authorize the Executive Director to execute an agreement with Community Initiatives Development Corporation for technical advice and assistance in the Implementation of the Section 108 Loan Fund for Businesses and packaging financing packages for Atlantic County Businesses for 1 year for an amount not to exceed \$60,000.00.

**B. GOLF COURSE OPERATIONS**

**Grounds Supplies Award – Sand, Soil, Crushed Concrete**

**Attachment #4**

The Board will be asked to authorize the purchase of certain grounds supplies including sand, soil and crushed concrete in amounts as needed in accordance with the bid responses and the recommendations of the Director of Grounds and identified on the attached list of vendors and products in amounts not to exceed the respective approved Golf Course Budgets.

**C. PROJECT MANAGEMENT**

**1. Estell Manor ADA Improvements Amendment to the Shared Services Agreement with Atlantic County**

**Attachment #5**

The Board will be asked to authorize the Executive Director to amend the Shared Services Agreement with Atlantic County for the Authority to provide Project Management Services for their Community Development Block Grant Funded ADA Entrance Improvements to the Estell Manor Nature Center to include the cost of the Construction Contract with MB Markland in the amount of \$28,844.00, for a total amended agreement of \$33,344.00.

**2. Construction Contract with MB Markland for ADA Improvements at Estell Manor Park**

**Attachment #6**

The Board will be asked to award a construction contract to MB Markland for ADA Improvements to Estell Manor Park as a result of the public bidding process in an amount not to exceed \$28,844.00.

**3. NARTP – Construction Contract Amendment with Hessert for Fit-out of Space for Tenant 2**

**Attachment #7**

The Board will be asked to authorize a contract amendment with Hessert Construction for the fit-out of tenant #1 space in the amount of \$28,300.00.

**D. ADMINISTRATIVE**

**Policy and Procedure Manual Update**

**Attachment #8**

The Board may be asked to adopt revisions to the Authority's Policy and Procedure Manual.

**VI. EXECUTIVE SESSION**

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. OPEN SESSION**

**X. ADJOURNMENT**